FLEXMAILBOX MOUNTING INSTRUCTIONS *by FLEXPOST*®

Tools Required:

- Phillips Head Screwdriver
- 1/2" Wrench
- Small Hammer (optional)

Parts Included:

- Black Mailbox Plates (2)
- Post Cap Kit—Post Cap, Cap Bolt, Hex Key (Allen) Wrench, Self-Tapping Screws
- Mailbox Bolts and Lock Nuts (4 each)

1.) Punch out washer from the mailbox plate. Only one is required for assembly. Use a small hammer to gently knock it out or push with your thumb.

2.) Overlap the two plates and dry fit it to the bottom of the mailbox. Once you have the proper width, connect the plates using the post cap so the prongs fit through the slots on the plates.
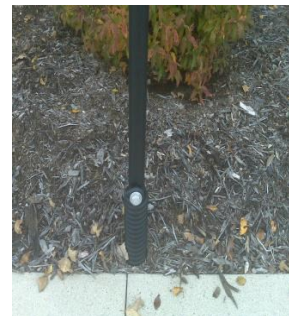
3.) Place washer over the center hole in the post cap and screw in the Cap Bolt using the provided Hex Key (Allen Wrench).

4.) Using the Mailbox Bolts and Lock Nuts, attach the plates to the bottom of the mailbox

5.) Place mailbox on the post, fitting the Cap over the post. Use provided self tapping screws to attach both components.

6.) Insert black post into top of spring and secure with provided bolt, washers, and lock nut.

The spring, 1' adapter, and natural ground adapter should be installed near road already.

Confirm all hardware is tightened securely.

7.) Begin using your new Flex Mailbox!

- Mailbox should be installed between 6-8" from the front face of the curb to the mailbox door.

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FLEXPOST®

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All assembly should be completed in an area away from the roadway for your safety.

Mailbox installation hardware is intended to work with our optional mailbox and may not work with your mailbox.